

Private Music Studio Policy

Updated February 2008

Thank you for considering me to help advance your's or your child's music education. This policy outlines the details necessary to ensure that the best quality education is provided. Please feel free to ask for clarification on any topic as well as for special considerations.

- **Teaching Philosophy:**

It is my belief that music education is one of the most important components to a well rounded education. Many students will go on to study music at a terminal level; others will maintain music as an enhancement to life. Studying music can be enriching and fun but it can also be frustrating. Patience from all those involved is paramount.

There is a fine balance between challenging the student while maintaining interest, and this balance can be quite different from student to student. It is my job to find that balance and customize my instruction for the individual. It is important, in the case of a child, to work closely with the parent to help me continually adapt to the students needs. In the case of an adult student, it is necessary to communicate openly at all times. To this point, it is especially important to inform me of any learning or personality issues the student has that may help me in this endeavor.

- **Teaching Materials:**

From time to time students will be required to purchase materials to aid in learning their instrument. These materials may include instrument studies and CDs. Many materials will be provided free of charge. All efforts will be made to minimize these costs.

- **Payment:**

All students will prepay for a block of lessons at the first lesson of each month or at the first lesson of a block of three months, as agreed, with 4 or 5 lessons monthly, dependent on the calendar. Generally, hour lessons are recommended for students with at least one year of musical experience, and ½ hour lessons otherwise. Cash and checks accepted, please make checks payable to: **Adam Donohue**

- **Cancellation:**

Lessons may be cancelled and rescheduled with no additional charge. **The cancellation must be made at least two weeks before the lesson time to be considered for rescheduling.** If I need to cancel a lesson, all efforts will be made to reschedule at a convenient time for the student. **There will be no refunds for any reason.**